



Thurrock's  
local charity

September 2016

**Applications must conform to the Trusts aims as stated in the mission statement which is to support:**

- **Groups, & individuals (of all ages and abilities) in academic, sporting and artistic fields**
- **Thurrock based voluntary and community groups that provide vital services for the local community**
- **Build and maintain strong links with the local business community and voluntary sector**

Preference will be given to applications who request equipment and resources that benefit the greater number of people for the longest period of time in the community.

Preference will be given to those groups, individuals and organisations that can display a good record of past achievement in their community.

Preference will be given to applicants that can demonstrate clear, defined and accountable aims.

Typical grants will normally range from £100 to £2500 and may be less than the figure applied for.

The maximum amount that will be awarded for uniforms / team / sports kit to any one organisation/club will be £500 – cost of which should include TCC sponsorship logo unless denied by protocol.

Grants will not be made to individuals or companies for commercial development purposes or to repay debt.

Funding for overseas travel will only be considered where the person or group concerned is representing Thurrock/Essex/UK and the application is confirmed by a recognised body.

The TCC will not normally fund School, Police, NHS expenditure, and will in no case be a substitute for government (local or national) expenditure.

The TCC will only consider applications relating to school/youth activities that are outside of or additional to, the day to day school expenditures.

Applications for grants will not be considered from individuals/groups who have not returned appropriately completed feedback form from a previous award.

Applications will not be considered for projects that seek to promote political or religious objectives

\*Applications will not be considered for mainstream educational purposes/fees that are of a personal commercial benefit to an individual (eg: university fees/ dancing lessons/ music lessons) – but can apply for educational material such as books/music sheets/musical instruments – where educational purpose is of a specific nature that will lead to supporting the wider aims & remit of TCC (eg: to support community/promote Thurrock)

Applications will not be considered for 'core funding' or overheads (eg: wages, rent, utility bills) that will only seek to delay the inevitable demise of a group or organisation that is not self sustaining.

Applications will not be accepted from 'not for profit' groups/organisations that are not legally/formally constituted.

Applications will not be accepted from organizations/groups that do not have their own bank account.

Applications will not be accepted for any expenditure already incurred. (ie: will not accept retrospective applications)

Applications will not be accepted that are designed to build up a surplus or reserve fund

Applications will not be accepted for expenditure/ items that do not represent good value for money or that cannot be accounted for. Trustees reserve the right to specify suppliers or supply equipment direct if their influence can secure a more cost efficient product.

Where trustees decide to make a partial contribution towards the specific cost of a project no payment will be made until the recipient has confirmed that all the remaining funding has been raised and they are ready to commence the project. Funds will be reserved for a period of one year after which the applicant will have to reapply.

Feedback forms to be returned within six months of award being granted unless stated otherwise by trustees at time of award.

In some cases, applicants will be asked to submit further information to clarify certain aspects of their proposal. If this is the case, they will be contacted by the Trust's Administrator in advance of the meeting date and a short and specific timetable will be agreed to enable application to progress to the following trustees' grant meeting.

Where significant further information is required, applicants will be offered the opportunity to defer their submission of their completed application until another meeting to give more time to prepare the information required to provide them with the greatest opportunity to be successful in accessing funds. In some cases it may be necessary for Trustees to visit applicants to discuss the applicants' proposal

Applications, due to lack of funding or inconclusive decision, can only be deferred once by trustees to a future meeting.

Where grants are made on the basis of information received in the application that is later found to be untrue, those grants may be refused or, where they have been paid, may be revoked and subject to repayment.

Providing information that the applicant knows to be false for the purpose of obtaining a grant is a criminal offence and trustees will seek return of funding through legal means if necessary.

- *See TCC Aims for wider interpretation.*